Communications
Regulatory Authority
State of Qatar

هيئـة تنظيــم
الاتـصــالات
دولــة قطــر

Registrar Pre-Application Data Form

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Document Information

Document Contact

Contact the following for enquiries related to this document:

Title	Internet Domain Section Head
Address	Communications Regulatory Authority, Doha – Qatar
Email	registrars@cra.gov.qa

Document Status

Version Control

Version	Date	Author	Rationale
1.0	January 2011	Internet Domain Section Team	Initial release
2.0	August 2019	Internet Domain Section Team	Rebranded, Updated
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Note: After filling in all the information, please save the document and send it across to us at
registrars@cra.gov.qa

Note: **All Fields marked with * are compulsory**

General Information

1. Company Name:*

2. Date of Incorporation:*

3. Type of Business entity(corporation/partnership etc.) :*

4. Primary Contact*:

Name	
Address	
Landline Number	
Cell Number	Email

Secondary Contact*:

Name	
Address	
Landline Number	
Cell Number	Email

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5. Authorized Contact*:

Name	
Address	
Phone Number		
Cell Number		Email	

6. Company Address:* [____]

7. City:* [____]

8. State: [____]

9. P. O. Box:* [____]

10. Country:* [____]

11. Office - Telephone No (Country Code - Telephone No):* [____] [____]

12. Fax No (Country Code - Fax No): [____]

13. Company web site URL:* [____]

14. Primary Business(domains/hosting/web-development etc.) :* [____]

15. Total years of **experience in domains** or related industry: * [____]

16. If your company has been providing Domain Registration services, please specify in what capacity*:

☐ Registrar for Generic(gTLDs) domains namely .com, .net etc.

☐ Reseller for Generic domains namely .com, .net etc.

☐ Registrar for Country (ccTLD) domains namely .co.uk, .cn, .ae etc.

☐ Reseller for Country (ccTLD) domains namely .co.uk, .cn, .ae etc.

17. Is your company ICANN Accredited? (Yes/No):* [____]
    Note: If Yes, please submit proof of ICANN Accreditation along with this application

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18. Total no. of gTLD Domains Currently Managed:*
    Please provide a list of gTLDs managed, comma separated:*

19. Total no. of ccTLD Domains Currently Managed :*
    Please provide a list of ccTLDs managed, comma separated:*

20. Interested in which of the following zones:

    .qa :*   ☐

    قطر. : *   ☐

    .com.qa :*   ☐

    .net.qa :*   ☐

    .name.qa :*   ☐

21. Does your company provide **domain hosting service** in which the entire hosting infrastructure is in the State of Qatar? (Yes/No)*:

22. Does your company hold a **valid commercial registration in the State of Qatar**? (Yes/No)*:
    *Note: If **YES**, please submit copy of CR along with the application. If **NO**, please provide a valid company trade or business license.*

23. Does your company have an **effective marketing plan for Qatar domain business** for at least one year after accreditation? (Yes/No)*:
    Note: If Yes, please submit copy of marketing plan along with the application

24. Does your company **own a .qa and .com.qa domain name** for representing your business online? (Yes/No)*:
    If Yes, please specify domain names here:

25. What volume of Domain Name Registrations do you reasonably project to handle each month?*

26. What systems and procedures do you have to handle **customer complaints**?*

Note: Please submit list of supporting documents mentioned in next page along with the application

Supporting Documents to be Submitted

Please submit below supporting documents along with the filled up, approved Registrar Pre-Application Data Information Form Singed and Stamped by An Authorized Signatory:

- Copy of Company Profile mentioning number of employees and size of company (Medium/Small/Big)
- Copy of valid Company Registration (CR) or a valid company trade or business license
- Copy of valid Computer Card for companies located in Qatar(قيد المنشأة)
- A Cover letter highlighting the following;
    o Company's market position.
    o Interest in becoming a .QA and .قطر Accredited Registrar.
    o Detailed potential & target domain name registration figures overall.
    o Taskforce capacity working on the domain name registration function.
- A copy of the Qatari ID for local companies located in Qatar of the below:
    o Primary and Secondary Contact Person.
    o Authorized Signatory.
- If answered "Yes" in the questions, please provide the below:
    o Proof of evidence of Past Experience in the Domain Name Industry
    o Brief profile of IT / Technical staff who are involved in domain business
    o Copy of marketing plan for Qatar domains business
    o Web hosting profile mentioning location and specification of hosting infrastructure
    o Proof of ICANN Accreditation

Applicable Fees

Payment of (non-refundable) registrar application fees of QAR 1,000/- is applicable as part of accreditation process. Once accredited, a (non-refundable) registrar accreditation fees of QAR 2,000/- and annual accreditation renewal fees of QAR 2,000/- will be applicable.

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Warranty

The applicant to become an Accredited Registrar:

a. warrants that all the information contained in this application is true and accurate to the best of its information, knowledge and belief;

b. warrants that it has read and understood Qatar Domains Registry's relevant Policies; gives the Qatar Domains Registry permission to perform a credit search on it, and gives permission to contact third parties, investigate, request and obtain additional information and documentation, and otherwise verify the information contained in this application; and

c. waives any and all liability on the part of the Qatar Domains Registry for its actions in verifying the information provided in this application form, and on the part of any third parties who provide truthful, material, relevant information about them as requested in this application form.

COMPANY NAME*	
OFFICIAL SIGNATURE*	
FULL LEGAL NAME OF APPLICANT*	
TITLE*	
DATE*	
COMPANY STAMP*	