

**APPLICATION FORM TO PROVIDE QUALIFIED TRUST SERVICES
 OR/AND TRUST SERVICES**

1. General information on the license

1.1. Is this application for a renewal of an existing license?

Yes No

If Yes, please enter the following information.

License Number	
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Date of Issuance (DD/MM/YYYY)	Click or tap to enter a date.
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1.2. Is this Trust Service Provider currently licensed for the provision of Qualified Trust Services (QTS) or/and Trust Services (TS), other than the ones it is applying for, in the State of Qatar?

Yes No

If Yes, provide the type of QTS for which it is already licensed, and attach a copy of the corresponding licenses.

<input type="checkbox"/> Issuance of qualified certificates for electronic signature <input type="checkbox"/> Issuance of qualified certificates for electronic seal <input type="checkbox"/> Remote creation as a service of qualified electronic signatures <input type="checkbox"/> Remote creation as a service of qualified electronic seals <input type="checkbox"/> Qualified validation of qualified electronic signatures <input type="checkbox"/> Qualified validation of qualified electronic seals <input type="checkbox"/> Qualified preservation of qualified electronic signatures <input type="checkbox"/> Qualified preservation of qualified electronic seals	<input type="checkbox"/> Provision of qualified time stamps <input type="checkbox"/> Provision of qualified signature creation devices <input type="checkbox"/> Provision of qualified seal creation devices <input type="checkbox"/> Management of remote qualified signature creation devices <input type="checkbox"/> Management of remote qualified seal creation devices <input type="checkbox"/> Provision of qualified electronic archiving services <input type="checkbox"/> Provision of qualified electronic delivery services
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Provide the type of TS for which it is already licensed, and attach a copy of the corresponding licenses.

Issuance of certificates for website authentication (TLS) and code signing
 Issuance of certificates for electronic signature
 Issuance of certificates for electronic seal
 Remote creation as a service of electronic signatures and advanced electronic signatures
 Remote creation as a service of electronic seals and advanced electronic seals

1.3. Has this TSP previously unsuccessfully applied to be licensed for the provision of QTS or/and TS in the State of Qatar?

Yes No

If yes, provide details of the result. Attach supplementary documents if necessary.

1.4. Has this TSP previously been granted a license for the provision of QTS or/and TS in the State of Qatar, that has now expired or been revoked?

Yes No

If yes and the license was revoked, provide details about the revocation. Attach supplementary document if necessary.

1.5. Is this TSP licensed by any other regulatory authority than CRA?			
<input type="radio"/> Yes		<input checked="" type="radio"/> No	
If yes, provide a no-objection letter from all such other regulatory authority(ies).			
2. Information on the TSP			
2.1. Company information			
TSP Name			
TSP Trade Name(s) (if different from TSP Name)			
Trade License Number			
Name of the entity having issued the Trade License Number			
Tax Identification Number			
Website URL			
Email address			
Address			
P.O. Box			
City/Locality			
Country			
Qatar Registered Office Address (if different from postal address)			
Address			
P.O. Box			
Locality			
Telephone		Fax	
Person in charge of the organization			
Full Name			
Job Title			
Telephone		Fax	
Email		ID. No	
Person responsible for this application			
Full Name			
Job Title			
Telephone		Fax	
Email		ID. No	
TSP organization type			
Organization type		Please choose from the list	
Other (Please specify)			
Repository Information			
Name of Repository used by this TSP			
Repository URL			
Will the Repository be operated by this TSP?		<input checked="" type="radio"/> Yes	<input type="radio"/> No
If No, provide name of operating entity			

2.2. Select in the following list every Qualified Trust Service(s) or/and Trust Services for which this TSP submits this application (multiple choices are permitted)	
Qualified Trust Service(s):	
<input type="checkbox"/> Issuance of qualified certificates for electronic signature <input type="checkbox"/> Issuance of qualified certificates for electronic seal <input type="checkbox"/> Remote creation as a service of qualified electronic signatures <input type="checkbox"/> Remote creation as a service of qualified electronic seals <input type="checkbox"/> Qualified validation of qualified electronic signatures <input type="checkbox"/> Qualified validation of qualified electronic seals <input type="checkbox"/> Qualified preservation of qualified electronic signatures <input type="checkbox"/> Qualified preservation of qualified electronic seals	<input type="checkbox"/> Provision of qualified time stamps <input type="checkbox"/> Provision of qualified signature creation devices <input type="checkbox"/> Provision of qualified seal creation devices <input type="checkbox"/> Management of remote qualified signature creation devices <input type="checkbox"/> Management of remote qualified seal creation devices <input type="checkbox"/> Provision of qualified electronic archiving services <input type="checkbox"/> Provision of qualified electronic delivery services
Trust Service(s):	
<input type="checkbox"/> Issuance of certificates for website authentication (TLS) and code signing <input type="checkbox"/> Issuance of certificates for electronic signature <input type="checkbox"/> Issuance of certificates for electronic seal <input type="checkbox"/> Remote creation as a service of electronic signatures and advanced electronic signatures <input type="checkbox"/> Remote creation as a service of electronic seals and advanced electronic seals	
2.3. Information on financial resources	
Financial resources are ensured via	<input type="checkbox"/> Assets (Capital) <input type="checkbox"/> Liability insurance <input type="checkbox"/> Other economic resources
If Other, please specify	
2.4. Provide the following information about the Conformity Assessment Body	
Name of the issuing Conformity Assessment Body (CAB)	
Country of the issuing CAB	
Registration Number of the issuing CAB	
Name of the Accreditation Body	
Country of the Accreditation Body	
2.5. Provide any other information specific to this application	
Information on the peculiarities of this application, if any (e.g. explanation on additional documents, merged documents, etc.).	
3. Signature of authorized representative	
The undersigned hereby confirms that the information contained in this application form is correct. The Signatory confirms that they have taken knowledge of the Law, CSPs Regulation, and related Resolutions.	
Name	
Date	
Signature ¹	Stamp

¹ When applicable should be electronically signed/sealed by means of a Qualified Electronic Signature or Qualified Electronic Seal with qualified certificate issued by a licensed QTSP in Qatar. This signature/seal should cover the application form and each and every companion document submitted as part of the application.

ANNEX I

Documents to be attached to this application form

- The Conformity Assessment Report (CAR), conformant to Article 3 of [RES-CAB] and Article 3.2.10 of the [CSPs Regulation].
- For QTSPs, the conformity assessment report certifying such compliance against ISO/IEC 27001 standard, for TSPs, the conformity assessment report certifying such compliance against ISO/IEC 27001 standard or any equivalent international standard, conformant to Article 21.2.1 of the [CSPs Regulation].
- The memorandum and Articles of Association of the assessed (Q)TSP (Article 3.2.1 of the [CSPs Regulation]).
- An Organizational Chart (Article 3.2.3 of the [CSPs Regulation]).
- A Company Ownership Structure Chart (Article 3.2.3 of the [CSPs Regulation]).
- Title of deed or lease contract (Article 3.2.4 of the [CSPs Regulation]).
- Evidences regarding the economic resources (see section 2.3 of this form and Articles 3.2.9 of the [CSPs Regulation]).
- Audited Financial Statements for the previous two (2) years (Article 3.2.5 of the [CSPs Regulation]).
- Economic feasibility study (Article 3.2.9 of the [CSPs Regulation]).
- The commercial registration or commercial license (Article 3.2.2 of the [CSPs Regulation]).
- Proof of payment for the License Application/Renewal Fee (a certified cheque or bank draft of the total amount for all requested licenses, payable to the Communications Regulatory Authority, see Article 3.2.6 of the [CSPs Regulation]).
- Detailed statement of trusted employees' qualifications and experience, with a written declaration that they fulfill all requirements by the CSPs Regulation (Article 3.2.7 of the [CSPs Regulation]).
- Detailed description of the technical features or specifications of products, information systems and equipment for providing the trust services or qualified trust services, with an approved chart (Article 3.2.8 of the [CSPs Regulation]).
- Any other document supporting this application.
- Fill and attach the application(s) module for each QTS or/and TS in the ANNEX II.

Submission instructions

The duly completed application form together with the documents indicated in ANNEX I must be sent or taken in an envelope marked "confidential" to:

Communications Regulatory Authority
Corniche Road, Al Nasr Tower B, 19th floor
PO Box 23404
Post Office Roundabout Al Corniche Street
Doha QATAR

When applicable, the application form and the requested documents can be sent electronically, in a secure way to CRA (QATrustServices@cra.gov.qa).

In this case, documents containing sensitive and/or confidential data please contact CRA to discuss the transmission modalities.

ANNEX II

APPLICATION MODULE FOR
Choose a Qualified Trust Service

1. Information on the Qualified Trust Service (QTS)

1.1. Provide the following information about the identity of the QTS

Name of the QTS	
Digital Identity of the QTS (Base 64-encoded X.509 certificate) and attach this certificate with other documents.	

1.2. If the repository used for this QTS is different from the previously given repository Information, provide the following information

Name of Repository used by the QTSP for this QTS	
Repository URL	

Will the Repository be operated by this QTSP?

<input type="radio"/> Yes	<input type="radio"/> No
If No, provide name of operating entity	

1.3. Additional information

(Optional) Scheme service definition URI	
(Optional) Service supply points URI	
(Optional) QTSP service definition URI	

1.4. Qualifications extension in the case of provision of qualified certificates

Please indicate, by checking the box below, if this trust service may require the use of a Qualifications extension.

<input type="radio"/> Yes	<input type="radio"/> No
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If Yes and the information about the certificates that would be concerned by this extension is not present in the CAR, please attach a document with this information.

2. Documents to provide

- | | |
|--|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> The Conformity Assessment Report (CAR) for this QTS, conformant to Article 3 of [D4.3-RES-CAB]². <input type="checkbox"/> Policy(ies) for this QTS. <input type="checkbox"/> Practices Statement(s) for this QTS. <input type="checkbox"/> (When relevant) QTS Detailed architecture (e.g. PKI hierarchy). <input type="checkbox"/> Copy of Subscriber Agreement. <input type="checkbox"/> Termination plan of this QTS. <input type="checkbox"/> Documentation related to the assessment of risks <input type="checkbox"/> List of Standards for which compliance is claimed for this QTS. | <ul style="list-style-type: none"> <input type="checkbox"/> List of Standards for which compliance has been assessed by the audit for this QTS. <input type="checkbox"/> Test samples and applicable types of outputs from this QTS (e.g. sample of certificates, samples of electronic signatures/seals, preservation reports, signature/seal validation reports, time stamps, archival evidences). <input type="checkbox"/> (When relevant) List of QSCD and their certification related information. <input type="checkbox"/> (When relevant) List of trustworthy devices used for key protection, and their certification related information. <input type="checkbox"/> Security and personal data breach notification plan. <input type="checkbox"/> Other (Please specify). |
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² This document is optional if one global CAR is covering this and other (qualified) trust services and has been provided in the main application form. It shall be filled with the applicable CAR if there exist a specific CAR for each (qualified) trust service.

APPLICATION MODULE FOR

Choose a Trust Service

1. Information on the Trust Service (TS)

1.1. Provide the following information about the identity of the TS

Name of the TS	
Digital Identity(ies) of the TS (Base 64-encoded X.509 certificate) and attach this certificate with other documents.	

1.2. If the repository used for this TS is different from the previously given repository Information, provide the following information

Name of Repository used by the TSP for this TS	
Repository URL	

Will the Repository be operated by this TSP?

Yes No

If No, provide name of operating entity

1.3. Additional information

(Optional) Scheme service definition URI	
(Optional) Service supply points URI	
(Optional) TSP service definition URI	

1.4. Non-Qualifications extension in the case of provision of certificates

Please indicate, by checking the box below, if this trust service may require the use of a Non-Qualifications extension.

Yes No

If Yes and the information about the certificates that would be concerned by this extension is not present in the CAR, please attach a document with this information.

2. Documents to provide

<input type="checkbox"/> The Conformity Assessment Report (CAR) for this TS, conformant to Article 3 of [D4.3-RES-CAB] ³ . <input type="checkbox"/> TS Policy(ies). <input type="checkbox"/> TS Practices Statement(s). <input type="checkbox"/> TS Detailed architecture (e.g. PKI hierarchy). <input type="checkbox"/> Copy of Subscriber Agreement. <input type="checkbox"/> Termination plan of this TS. <input type="checkbox"/> Documentation related to the assessment of risks. <input type="checkbox"/> List of Standards for which compliance is claimed for this TS.	<input type="checkbox"/> List of Standards for which compliance has been assessed by the audit for this TS. <input type="checkbox"/> Test samples and applicable types of outputs from this TS (i.e. sample of certificates, samples of electronic signatures/seals). <input type="checkbox"/> (When relevant) List of QSCD and their certification related information. <input type="checkbox"/> (When relevant) List of trustworthy devices used for key protection, and their certification related information. <input type="checkbox"/> Security and personal data breach notification plan. <input type="checkbox"/> Other (Please specify):
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³ This document is optional if one global CAR is covering this and other (qualified) trust services and has been provided in the main application form. It shall be filled with the applicable CAR if there exist a specific CAR for each (qualified) trust service.

Notes:

- Every information provided here shall be compatible with the information present in the Conformity Assessment Report(s) (CAR), and the applicant is advised to refer to the CAR when filling this application form to ensure said compatibility.
- The trade name is an alternative name of the (Q)TSP may be used to identify itself in the context of the provision of its (Q) trust services. There could be multiple trade names to specify (clause 5.4.2 of [ETSI TS 119 612]).
- Please note that there could be more than one module form per (qualified) trust service, as a (qualified) trust service might be represented in a trusted list by several *Service Digital Identities*.
- In this case, documents containing sensitive and/or confidential data can be transmitted by encrypting the documents using a means agreed with CRA.